

<b>Uganda Customs Information</b>	
<b>Documents Required for Importation of Household Goods and Personal Effects</b>	<ul style="list-style-type: none"> <li>✓ TWO clear negotiable Original Bills of Lading, TWO ORIGINALS .(Express or Telex release will NOT work)</li> <li>✓ or a copy of the air waybill</li> <li>✓ a detailed inventory in English,</li> <li>✓ if the inventory is not valued then we will require an overall value of the goods for customs purposes.</li> <li>✓ a valid work permit (NB the regulations have recently changed and new arrivals must be in possession of a valid work permit before they can import their goods to Uganda. The Immigration department no longer issues special passes and a business visa is not sufficient. )</li> <li>✓ copy of the export certificate/export customs entry from country of origin</li> <li>✓ the consignees original passport NOT a copy</li> <li>✓ a Tax Identification Number, will be issued and obtained for the consignee by the consignee local employer in Uganda</li> </ul>
<b>Documents Required for Importation of Personal Owned Vehicle</b>	<ul style="list-style-type: none"> <li>✓ TWO clear negotiable Original Bills of Lading, TWO ORIGINALS. (Express or Telex release will NOT work)</li> <li>✓ a valid work permit (NB the regulations have recently changed and new arrivals must be in possession of a valid work permit before they can import their goods to Uganda. The Immigration department no longer issues special passes and a business visa is not sufficient. )</li> <li>✓ the consignees original passport NOT a copy</li> <li>✓ an invoice or valuation for the vehicle</li> <li>✓ copy of the export certificate/export customs entry from country of origin</li> <li>✓ the original logbook of the vehicle or the original export documents from the country of origin</li> <li>✓ a Tax Identification Number, will be issued and obtained for the consignee by the consignee local employer in Uganda</li> </ul>
<b>Diplomatic Staff: Documents Required for Importation of Household Goods and Personal Effects</b>	<p>Same as per normal importation of goods above however:</p> <ul style="list-style-type: none"> <li>➢ The Uganda Ministry of Foreign Affairs must approve the importation of diplomatic goods into Uganda. For this the diplomatic officer must present a copy of the bill of lading or air waybill to the Ministry of Foreign Affairs for approval prior to the release from customs.</li> <li>➢ To avoid airport storage charges a copy of the air waybill and inventory should be sent to our attention at least ten days prior to dispatch of the goods by airfreight.</li> </ul>
<b>Diplomatic Staff: Documents Required for Importation of Personal Owned Vehicle</b>	<p>Same as per normal importation of a personal owned vehicle however:</p> <ul style="list-style-type: none"> <li>➢ The Uganda Ministry of Foreign Affairs must approve the importation of diplomatic goods into Uganda. For this the diplomatic officer must present a copy of the bill of lading or air waybill to the Ministry of Foreign Affairs for approval prior to the release from customs.</li> <li>➢ To avoid port storage charges a copy of the Bill of Lading and logbook or export certificate should be sent to our attention at least ten days prior to arrival of the vehicle at the port.</li> </ul>
<b>Additional Information</b>	<ul style="list-style-type: none"> <li>➢ Please note all non-diplomatic consignments are subject to 100% verification.</li> <li>➢ There will be no taxes levied on HHGS's consignments if the consignee has diplomatic status, or if the consignee has a valid work permit and all the goods (and one vehicle per consignee) have been used and owned by the consignee for more than twelve months prior to the arrival in Uganda.</li> <li>➢ If this is not the case, then the Uganda Revenue Authority will assign duties of approximately 45% of the estimated value of the household goods and 57% on any motor vehicle.</li> <li>➢ Please note that additional taxes of 15% (environmental taxes) will be levied, along with the above mentioned duties, on used household goods and motor vehicle manufactured before 1990.</li> <li>➢ Clearing procedures usually take between three to four days in Kampala.</li> <li>➢ Goods maybe cleared without the presence of the consignee at the port if all the documents are in order.</li> <li>➢ The destination agent must complete the licensing and registration of any vehicle prior to the release from the ICD.</li> <li>➢ Registration of a motorcar takes seven working days, during which storage charges will accrue.</li> <li>➢ There is nothing to do to avoid this.</li> <li>➢ This is the system in Uganda. Storage and demurrage is approximately \$10.00 per day.</li> </ul> <p>Updated 7th November 2007</p>

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