

Serbia	Regulations on Household Goods and Personal Effects Shipments in Serbia
<p>Import of Household Goods</p>	<p>Foreigners</p> <p>Foreign citizens without diplomatic status who move to Serbia need to submit the following documents for temporary importation of their belongings:</p> <ul style="list-style-type: none"> ➤ Copy of passport ➤ Residence/work permit issued by Ministry of Police (procedure usually takes one month) – Client's presence is necessary at the moment of applying residence permit ➤ Confirmation from the Police (UVERENJE) for temporary importation with validity of minimum 6 months (can be obtained from the Police upon submitting the passport with visa and residence permit) ➤ Confirmation from APR (Agencija za Privredne Registre – Business Register of Serbia) that the importer does not have registered company on his/her name in Serbia ➤ A list of electrical appliances with mark, types and serial numbers ➤ Detailed inventory list with quantities and values for each and every item ➤ Power of attorney signed by the consignee (form will be enclosed) ➤ List of books, mentioning name of the book, author, year of publishing, publisher and place of publishing ➤ List of paintings mentioning name of the painting, author, technique, year and dimensions ➤ Transport document (CMR, B/L, AWB) <ul style="list-style-type: none"> ▪ Importation of personal belongings without the above mentioned documents is not possible. ▪ As per the Serbian customs regulations, all shipments being imported temporarily to Serbia must be cleared via bonded warehouse. ▪ All the items being imported must be used. <p>Returning Serbian Citizens:</p> <p>Returning Serbian citizens need to provide the following documents for import customs clearance:</p> <ul style="list-style-type: none"> ➤ Original inventory list ➤ Copy of client's ID card ➤ Original passport, with stamp about last arrival to Serbia ➤ Original confirmation from Serbian Consulate in concerned city/country stating the client spent more than 2 years continuously working in that country. This confirmation should contain the beginning and the end of working period ➤ Cancellation of residence at origin country ➤ Proforma invoice with value (for customs purposes only, no commercial value) ➤ Very detailed packing list with number of pieces of furniture and list of electrical appliances with marks, types and serial numbers, value for each and every item, signed by the client ➤ Detailed inventory list with quantities and values for each and every item, filled and signed by the client under full liability ➤ Power of attorney signed by the consignee (form will be enclosed) ➤ Statement about transport costs, filed and signed by the consignee (form will be enclosed) ➤ List of books, mentioning name of the book, author, year of publishing, publisher and place of publishing ➤ List of paintings mentioning name of the painting, author, technique, year and dimensions ➤ Transport document (CMR, B/L, AWB) ➤ Statement about the clearance as per the concerned rate of the customs tariff (form will be enclosed), filled and signed by the client <ul style="list-style-type: none"> ▪ As per customs regulations of Serbia of August 2005, Serbian returning citizens do not pay customs duties and taxes for the goods in a value up to EUR 5000,00 in case they spent more than 2 years continuously in concerned city/country. It needs to be mentioned that this privilege is valid only for household goods and not for vehicles. ▪ Customs clearance for Serbian citizens must be performed in the place of issuing ID card. ▪ In case the subject goods have been exported from Serbia sometime in the past, required document will be export customs declaration and customs office will consider it for release of paying customs duties and taxes in case it exceeds EUR 5000,00. ▪ As per the Serbian customs regulations, all shipments being imported for Serbian returning citizens must be cleared via bonded warehouse. <p>Diplomats:</p> <p>Diplomats need to provide the following documents for import customs clearance:</p> <ul style="list-style-type: none"> ➤ Diplomatic Act of Protocol (issued by Ministry of Foreign Affairs) – the procedure usually takes 7 days ➤ SNPDV form issued by the concerned Embassy ➤ Reciprocate Confirmation issued by the concerned Embassy ➤ Copy of client's passport ➤ Inventory lists with mark, types and serial number for electrical appliances and value of the goods ➤ List of books, mentioning name of the book, author, year of publishing, publisher and place of publishing (only as per the

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Import of Household Goods (continuation)	<p>customs office's request)</p> <ul style="list-style-type: none"> ➤ Power of attorney signed by the consignee (form will be enclosed) <p>Shipment details (gross weight and number of collies) must be the same on the Act of Protocol and on the transport document (AWB, CMR, B/L).</p> <p>Notes: Valued inventory list for items intended for temporary import should be descriptive, e.g. double bed set, wardrobe, dining table with six chairs and etc. Home electrical and electronic appliances should be very clearly mentioned along with their serial numbers.</p> <ul style="list-style-type: none"> ▪ It is also suggested to declare a low value for items for temporary import. Valued inventory lists are for customs purposes and therefore the value does not have to be the same as used for insurance purposes. It is strictly advised not to enclose the list used for insurance purposes along with the shipping documents. ▪ As per new customs regulations dated February 2009, all the paintings which are subject of the importation must be officially estimated and are subject of expertise by National Museum at concerned place of importation. ▪ Clearance at Serbian customs office for all the shipments without diplomatic status can take 10-15 days.
Prohibited Items	<ul style="list-style-type: none"> ➤ Weapons of all kinds ➤ Pornography ➤ Narcotics ➤ Toxic material ➤ Radioactive material <p>Plants can be imported to Serbia only in case the certificate from origin is obtained.</p>
Consignment Instructions	<p>1) FOR AIR SHIPMENTS</p> <p>Consignee: Full name of the consignee from the passport C/O Move One Relocations Autoput Beograd-Novi Sad 294 a 11080 Belgrade Serbia Airport of arrival: BEG</p> <p>2) FOR TRUCK SHIPMENTS AND FOR SEA SHIPMENTS</p> <p>Consignee: Full name of the consignee from the passport C/O Move One Relocations Autoput Beograd-Novi Sad 294 a 11080 Belgrade, Serbia</p> <p>Notify: C/O Move One Relocations Autoput Beograd-Novi Sad 294 a 11080 Belgrade, Serbia POC: Gordana Popov +381 11 848 7088 +381 11 377 4243</p> <p>Customs office: CI BELGRADE Customs office code: CI BELGRADE 11347 Description block should read: Used household goods and personal effects</p>
Import of Vehicles	<p>Foreigners: Foreign citizens without diplomatic status who move to Serbia need to submit the following documents for temporary importation of their vehicles:</p> <ul style="list-style-type: none"> ➤ Copy of passport ➤ Residence/work permit issued by Ministry of Police (procedure usually takes one month) ➤ Confirmation from the Police (UVERENJE) for temporary importation (can be obtained from the Police upon submitting the passport with visa and residence permit) ➤ Original registration card of the vehicle ➤ Engine and chassis number confirmation ➤ Transport document (AWB, CMR, B/L) <p>Returning Serbian Citizens: As per customs regulations of January 2004, Serbian returning citizens pay customs duties and taxes for vehicles, as well. Amount of payable duties and taxes is calculated as follows:</p> <ul style="list-style-type: none"> ➤ Customs duties = (value of the vehicle, estimated by customs catalogue+ transport costs) x 20% ➤ Customs tax = (value of the vehicle + transport costs + customs duties) x 18% <p>Documents needed for customs clearance:</p> <ul style="list-style-type: none"> ➤ Copy of client's ID card ➤ Original passport

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Import of Vehicles

- Original registration card of the vehicle
- Purchase invoice or proforma invoice with value (for customs purposes only, no commercial value)
- Power of attorney signed by the consignee (form will be enclosed)
- Statement about transport costs, filed and signed by the consignee (form will be enclosed)
- Transport document (CMR, B/L, AWB)

Diplomats:

Diplomats need to provide the following documents for import customs clearance:

- Diplomatic Act of Protocol (issued by Ministry of Foreign Affairs) – the procedure usually takes 7 days
- SNPDV form issued by the concerned Embassy
- Reciprocate Confirmation issued by the concerned Embassy
- Original registration card
- Transport document (AWB, CMR, B/L)

Shipment details (gross weight and number of collies) must be the same on Act of Protocol and on the transport document (AWB, CMR, B/L).

Notes: Importation of a vehicle is possible only in case the vehicle possesses original EUR 3 document or COC Certificate (Certificate of Conformity). EUR 3 document (engine certificate) or COC Certificate, can be obtained from producer of the car at place of origin or authorized dealer as per concerned engine number and chassis number of the vehicle. With this certificate, copy of registration card of the vehicle and copy of the owner's ID card, we will apply for the import permit for the concerned vehicle to our Institute of Standardization who is authorized for issuing mentioned document. It should be applied for the import permit at least 2 weeks before forwarding the car to Serbia.

As per Serbian customs regulations, it is not possible to import vehicles produced in the USA.

Import of Pets

The followings are needed to import pets to Serbia if they are coming **from a country which is listed on EU Statute EC/998/2003** and it is on positive list of countries:

- Veterinary certificate issued from the country of origin – not older than 3 months
- Vaccination certificate – not older than 3 months, with valid rabies vaccination
- Pet's passport
- Tattoo number or microchip number and copy of microchip certificate if it isn't mentioned in pet passport
- Permit from Ministry of Veterinary and Agriculture Ministry (SIV 2) before arrival of the pet – usually takes 30 days to obtain it and it is valid for 3 months from the date of issue

▪ By new rules, pets which are coming accompanied by owner as hand luggage or excess luggage do not need to be in quarantine if they have health certificate from origin country and pet passport with vaccination confirmations.

▪ Last rabies vaccination must be done 21 day before pet's departure from origin country. If pet is younger than 3 months and hasn't done rabies vaccination, health certificate needs to say that puppy didn't change its residence from day of birth and that it couldn't be in contact with wild animals or it is being imported together with mother.

▪ If pets are coming **from a country which is not listed on EU Statute EC/998/2003**, documents needed for import are:

- Vaccination certificate – not older than 3 months, with valid rabies vaccination
- Health certificate or pet's passport confirming that animal is healthy
- ISO 11784 or 11785 standard compliant microchip or clearly visible tattoo number
- Permit from Ministry of Veterinary and Agriculture Ministry (SIV 2) before arrival of the pet – usually takes 30 days to obtain it and it is valid for 3 months from the date of issue
- RNAT test with a result of at least 0.5IU/ml – RNAT test must be done in EU approved laboratory at least 30 days after vaccination and 3 months prior import to Serbia

Notes: Customs duties and taxes are applicable.

It is expected that import permit for pets that are coming as hand luggage from countries listed on EU Statute EC/998/2003 is abandoned and that they will be entering Serbia only with pets passport. This rule is expected to come in power in middle of October.

Import of Carpets, Paintings, Musical Instruments, Art Effects & Antiques

▪ All furniture and artwork are defined as antique over 30 years old. These items must be clearly marked on the original packing list. For customs clearance a photo has to be provided with description of the item (size, in case of artwork – artist, title, dimensions, technique,) this prevents any discrepancies when trying to export the goods.

Notes: As per new customs regulations dated February 2009, all the paintings which are subject of the importation must be officially estimated and are subject of expertise by National Museum at concerned place of importation.

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Import of Special Items (i.e. rifles, stuffed animals, etc.)	<p>Rifles: Several import permits are required depending on the type of the rifle which wants to be imported</p> <p>Stuffed animals: CITES certificate and Animal health certificate</p> <p>Notes: Before importing any special item to Serbia please contact our office in order to check the appropriate permit requirements.</p>
Import of Wine, Spirits & Tobacco	<p>Import of alcohol and tobacco products has strict rules. If client wants to bring these products into Serbia he/she must take them with themselves. Sending alcohol and tobacco in unaccompanied shipments is prohibited and will be confiscated by customs.</p>
Export of Household Goods	<p>Foreigners: Foreigners need to provide the following documents for export customs clearance:</p> <ul style="list-style-type: none"> ➢ Copy of passport ➢ Original import papers (customs declaration, stamped list of the items related to customs declaration) and original confirmation from concerned customs office about temporary importation, valid and extended in legal period ➢ Detailed inventory list with mark, types and serial number for electrical appliances and value of the goods ➢ Export permit for books, issued by National Library and Ministry of Culture ➢ Export permit for paintings, issued by National Bureau for Protection of Monuments and Ministry of Culture ➢ Transport document (CMR, B/L, AWB) <p>All the goods which have been imported temporary must be exported in the same quantity, weight and value.</p> <p>Serbian Citizens: Serbian citizens need to provide the following documents for export customs clearance:</p> <ul style="list-style-type: none"> ➢ Copy of passport ➢ Copy of ID card ➢ Detailed inventory list with mark, types and serial number for electrical appliances and value of the goods ➢ Export permit for books, issued by National Library and Ministry of Culture ➢ Export permit for paintings, issued by National Bureau for Protection of Monuments and Ministry of Culture ➢ Transport document (CMR, B/L, AWB) <p>Diplomats: Diplomats need to provide the following documents for export customs clearance:</p> <ul style="list-style-type: none"> ➢ Diplomatic Export Act of Protocol (issued by Ministry of Foreign Affairs) – the procedure usually takes 7 days ➢ Copy of client's passport ➢ Detailed inventory list with mark, types and serial number for electrical appliances and value of the goods ➢ Export permit for books, issued by National Library and Ministry of Culture ➢ Export permit for paintings, issued by National Bureau for Protection of Monuments and Ministry of Culture ➢ Transport document (CMR, B/L, AWB)
Prohibited Items	<ul style="list-style-type: none"> ➢ Weapons of all kinds, Pornography, Narcotics, Toxic material, Radioactive material
Export of Vehicles	<p>Foreigners: Foreigners need to provide the following documents for export customs clearance of their vehicles:</p> <ul style="list-style-type: none"> ➢ Copy of passport ➢ Original registration card ➢ Original import papers (customs declaration) ➢ Original confirmation from concerned customs office about temporary importation of the vehicle, valid and extended in legal period ➢ Transport document (CMR, B/L, AWB) <p>Serbian Citizens: Serbian citizens need to provide the following documents for export customs clearance of their vehicles:</p> <ul style="list-style-type: none"> ➢ Copy of passport ➢ Copy of ID card ➢ Original registration card ➢ Transport document (CMR, B/L, AWB) <p>Diplomats: Diplomats need to provide the following documents for export customs clearance of their vehicles:</p> <ul style="list-style-type: none"> ➢ Diplomatic Export Act of Protocol (issued by Ministry of Foreign Affairs) – the procedure usually takes 7 days ➢ Original registration card ➢ Copy of client's passport ➢ Transport document (CMR, B/L, AWB) <p>Notes: Vehicles which have been imported temporarily must be exported in a required period of time.</p>

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Export of Pets	<p>The followings are needed to export a pet from Serbia:</p> <ul style="list-style-type: none"> ➤ Confirmation that the pet has done the Titer Anti Body check up (titer anti tela) – this depends on the regulations at destination country ➤ Confirmation that the pet has done the treatment against parasites (barnacle, echinococcus) – this depends on the regulations at destination country ➤ Confirmation about clinical check up – valid for 2 days ➤ Confirmation about pet's last rabies vaccination at the passport (it shouldn't be older than 1 year and cannot be done within the last 15 days prior to the export date) ➤ Chip number ➤ Export certificate <p>Notes: As per the information of Veterinary Inspection at Ministry of Agriculture, obtaining of confirmation about titer anti body and treatment against parasites may take few months.</p>
Export of Carpets, Paintings, Musical Instruments, Art Effects & Antiques	<ul style="list-style-type: none"> ▪ Export of paintings, musical instruments, art effects, antique furniture require export permits by National Bureau for Protection of Monuments and Ministry of Culture. ▪ Export of books require export permits by National Library and Ministry of Culture. <p>Notes: When exporting artwork, antiques, instruments, etc, it is advised to have the receipts from the purchase of the goods. If the goods were brought into the country then the shipper must have the original import paperwork for them.</p>
Export of Special Items (i.e. rifles, stuffed animals, etc.)	<p>Rifles</p> <ul style="list-style-type: none"> ➤ Several permits are required depending on the type of the rifle which wants to be exported <p>Stuffed animals</p> <ul style="list-style-type: none"> ➤ CITES certificate ➤ Animal health certificate <p>Notes: Before exporting any special item from Serbia please contact our office in order to check the appropriate permit requirements, also make sure that these items can be imported to the destination country.</p>
Export of Wine, Spirits & Tobacco	<ul style="list-style-type: none"> ➤ There is no restriction as to the amount of wine, spirits and tobacco that can be exported for personal consumption to a non-EU country. ➤ Special permits from several ministries are required. Before exporting alcohol from Serbia please contact our office in order to check the appropriate permit requirements, also make sure that these items can be imported to the destination country. ➤ If the destination is an EU country alcohol and tobacco can be transported by the client only. ➤ Please note that in both cases import rules of the destination country must be followed to avoid problems with importing the alcohol and tobacco.