

**Montenegro**

**Regulations on Household Goods and Personal Effects Shipments in Montenegro**

**Import of Household Goods**

**Foreigners**

Foreign citizens without diplomatic status who move to Montenegro need to submit the following documents for temporary importation of their belongings:

- Copy of passport
- Residence/work permit issued by Ministry of Police (procedure usually takes one month) – Client's presence is necessary at the moment of applying residence permit
- Detailed inventory list with quantities and values for each and every item
- Power of attorney signed by the consignee (form will be enclosed)
- List of books, mentioning name of the book, author, year of publishing, publisher and place of publishing
- List of paintings mentioning name of the painting, author, technique, year and dimensions
- Transport document (CMR, B/L, AWB)

- Importation of personal belongings without the above mentioned documents is not possible.
- As per the Montenegro customs regulations, all shipments being imported temporarily to Montenegro must be cleared via bonded warehouse. All the items being imported must be used.

**Returning Montenegrin citizens:**

Returning Montenegrin citizens need to provide the following documents for import customs clearance:

- Copy of passport
- Copy of client's ID card
- Packing list (in English or Montenegrin)
- Detailed list of goods with quantity and value of each type of items
- Original confirmation from Montenegrin Consulate in concerned city/country stating the client spent more than 2 years continuously working in that country. This confirmation should contain the beginning and the end of working period
- Proforma invoice with value (for customs purposes only, no commercial value)
- Very detailed packing list with number of pieces of furniture and list of electrical appliances with marks, types and serial numbers, value for each and every item, signed by the client
- Detailed inventory list with quantities and values for each and every item, filled and signed by the client under full liability
- Power of attorney signed by the consignee (form will be enclosed)
- Statement about transport costs, filled and signed by the consignee (form will be enclosed)
- List of books, mentioning name of the book, author, year of publishing, publisher and place of publishing
- List of paintings mentioning name of the painting, author, technique, year and dimensions
- Transport document (CMR, B/L, AWB)
- Statement about the clearance as per the concerned rate of the customs tariff (form will be enclosed), filled and signed by the client

**Diplomats:**

Diplomats need to provide the following documents for import customs clearance:

- Diplomatic Act of Protocol (issued by Ministry of Foreign Affairs), the procedure usually takes 7 days upon application
- Copy of the client's passport
- Packing list (English or Montenegrin)
- Detailed valued list of the items as per the quantities and values for each and every item
- A list of books, mentioning name of the book, author, year of publishing, publisher and place of publishing (only as per the customs office request )
- A list of paintings mentioning name of the painting, author, technique, year and dimensions, (only as per the customs office request )
- Transport document (CMR, B/L, AWB)
- POA signed by the consignee (form will be enclosed)

**Shipment details** (gross weight and number of collies) must be the same on Act of Protocol and on transport documents (AWB, CMR, B/L).

**Notes:** Valued inventory list for items intended for temporary import should be descriptive, e.g. double bed set, wardrobe, dining table with six chairs and etc. Home electrical and electronic appliances should be very clearly mentioned along with their serial numbers.

- It is also suggested to declare a low value for items for temporary import. Valued inventory lists are for customs purposes and therefore the value does not have to be the same as used for insurance purposes. It is strictly advised not to enclose the list used for insurance purposes along with the shipping documents.
- As per new customs regulations dated February 2009, all the paintings which are subject of the importation must be officially estimated and are subject of expertise by National Museum at concerned place of importation.

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<b>Prohibited Items</b>	<ul style="list-style-type: none"> <li>➤ Weapons of all kinds</li> <li>➤ Pornography</li> <li>➤ Narcotics</li> <li>➤ Plants can be imported to Serbia only in case the certificate from origin is obtained.</li> <li>➤ Toxic material</li> <li>➤ Radioactive material</li> </ul>
<b>Consignment Instructions</b>	<p><b>1) For Air Shipments</b>  <b>Consignee:</b>                  Full name of the consignee from the passport                  C/O Move One d.o.o                  Crnogorskih serdara bb, lam.619 D,E                  81 000, Podgorica                  Montenegro                  Airport of arrival: TGD</p> <p><b>2) For Truck Shipments and for Sea Shipments</b>  <b>Consignee:</b>                  Full name of the consignee from the passport                  C/O Move One d.o.o                  Crnogorskih serdara bb, lam.619 D,E                  81 000, Podgorica                  Montenegro</p> <p><b>Notify:</b>                  C/O Move One d.o.o                  Crnogorskih serdara bb, lam.619 D,E 81 000,                  Podgorica, Montenegro                  POC: Gordana Popov                  +381 11 848 7088                  +381 11 377 4243</p> <ul style="list-style-type: none"> <li>➤ <b>Customs office:</b> CI PODGORICA</li> <li>➤ <b>Customs office code:</b> CI PODGORICA</li> <li>➤ <b>Description block should read:</b> Used household goods and personal effects</li> </ul>
<b>Import of Vehicles</b>	<p><b>Foreign Citizens:</b>                  Foreign citizens without diplomatic status who move to Montenegro based on working reasons (TEMPORARY IMPORTATION) will be required to present the following documents for import customs clearance of their vehicle:</p> <ul style="list-style-type: none"> <li>➤ Copy of the passport</li> <li>➤ Power of attorney for import customs clearance on name of our custom agent from clients company (on company head letter, signed and stamped)</li> <li>➤ Confirmation from the Police (UVERENJE) for temporary importation (can be obtained from the Police upon submitting the passport with visa and residence permit)</li> <li>➤ Original registration card of the vehicle</li> <li>➤ Engine and chassis number confirmation</li> <li>➤ Certificate that car engine is at least EUR III standard (delivered by Montenegrin standardization institute)</li> <li>➤ Invoice</li> <li>➤ A statement on the letterhead of the client's organization about assignment period in Montenegro</li> </ul> <p><b>Import Tax</b> is free.</p> <p><b>Returning Montenegrin Citizens:</b>                  List of documents required for customs clearance:</p> <ul style="list-style-type: none"> <li>➤ Copy of passport</li> <li>➤ Copy of personal ID card (with the addresses where delivery should be)</li> <li>➤ Registration card</li> <li>➤ Invoice of the car</li> <li>➤ Original confirmation from the client that he/she spent more than 3 years continuously working in that country</li> <li>➤ Certificate that car engine is at least EUR III standard (delivered by Montenegrin standardization institute)</li> <li>➤ Power of attorney for import customs clearance on name of our custom agent from clients company (on company head letter, signed and stamped)</li> </ul> <p><b>Montenegrin returning citizens pay customs duties and taxes</b> on value of the car and cost of transport.</p> <p><b>Diplomats:</b>                  Diplomats need to provide the following documents for import customs clearance:</p> <ul style="list-style-type: none"> <li>➤ Copy of the passport</li> <li>➤ Diplomatic Act of Protocol (customs and tax exemption documents, all data of vehicle must be same as on travel documents)</li> <li>➤ Original registration card of the vehicle</li> <li>➤ Engine and chassis number confirmation</li> <li>➤ Confirmation of producer (will be verified in Montenegro)</li> </ul>

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	<ul style="list-style-type: none"> <li>➤ Power of attorney for import customs clearance on name of our custom agent from embassy/organization (on company head letter, signed and stamped)</li> <li>➤ Transport document (AWB, CMR)</li> </ul> <p><b>The registration card of the vehicle</b> should be in the name of the diplomat, import tax is free. Shipment details (gross weight and number of collies) must be the same on Act of Protocol and on the transport document (AWB, CMR, B/L).</p>
<i>Import of Pets</i>	<p>The followings are needed to import a pet to Montenegro:</p> <ul style="list-style-type: none"> <li>➤ Veterinary certificate issued from the country of origin – not older than 3 months</li> <li>➤ Vaccination certificate</li> <li>➤ Pet's passport indicating all vaccinations – last rabies vaccination must be done at least 15 days prior to pet's arrival in Montenegro and cannot be older than 6 months</li> <li>➤ Microchip</li> <li>➤ Permit from Ministry of Veterinary and Agriculture Ministry (SIV 2) before arrival of the pet – usually takes 30 days to obtain it and it is valid for 3 months from the date of issue</li> <li>➤ Permit for quarantine – issued by Ministry of Veterinary and Agriculture</li> </ul> <p><b>Notes:</b> Customs duties and taxes are applicable.</p>
<i>Import of Carpets, Paintings, Musical Instruments, Art Effects &amp; Antiques</i>	<p>All furniture and art work are defined as antique over 30 years old. These items must be clearly marked on the original packing list.</p> <p>For customs clearance, a photo has to be provided with description of the item (size, in case of artwork – artist, title, dimensions, technique,) this prevents any discrepancies when trying to export the goods.</p>
<i>Import of Special Items (i.e. rifles, stuffed animals, etc.)</i>	<p><b>Rifles:</b> Several import permits are required depending on the type of the rifle which wants to be imported</p> <p><b>Stuffed animals:</b> CITES certificate and Animal health certificate</p> <p><b>Notes:</b> Before importing any special item to Montenegro please contact our office in order to check the appropriate permit requirements.</p>
<i>Import of Wine, Spirits &amp; Tobacco</i>	<ul style="list-style-type: none"> <li>➤ Import of alcohol and tobacco products has strict rules. If client wants to bring these products into Montenegro he/she must take them with themselves.</li> <li>➤ Sending alcohol and tobacco in unaccompanied shipments is prohibited and will be confiscated by customs.</li> </ul>
<i>Export of Household Goods</i>	<p><b>Foreigners</b></p> <p>Foreigners need to provide the following documents for export customs clearance:</p> <ul style="list-style-type: none"> <li>➤ Copy of passport</li> <li>➤ Original import papers (customs declaration, stamped list of the items related to customs declaration) and original confirmation from concerned customs office about temporary importation, valid and</li> <li>➤ Detailed inventory list with mark, types and serial number for electrical appliances and value of the goods</li> <li>➤ Export permit for books, issued by National Library and Ministry of Culture</li> <li>➤ Export permit for paintings, issued by National Bureau for Protection of Monuments and Ministry of Culture</li> <li>➤ Transport document (CMR, B/L, AWB)</li> </ul> <p>All the goods which have been imported temporary must be exported in the same quantity, weight and value.</p> <p><b>Montenegrin Citizens:</b></p> <p>Montenegrin citizens need to provide the following documents for export customs clearance:</p> <ul style="list-style-type: none"> <li>➤ Copy of passport</li> <li>➤ Copy of ID card</li> <li>➤ Detailed inventory list with mark, types and serial number for electrical appliances and value of the goods</li> <li>➤ Export permit for books, issued by National Library and Ministry of Culture</li> <li>➤ Export permit for paintings, issued by National Bureau for Protection of Monuments and Ministry of Culture</li> <li>➤ Transport document (CMR, B/L, AWB)</li> </ul> <p><b>Diplomats:</b></p> <p>Diplomats need to provide the following documents for export customs clearance:</p> <ul style="list-style-type: none"> <li>➤ Diplomatic Export Act of Protocol (issued by Ministry of Foreign Affairs) – the procedure usually takes 7 days (not necessary)</li> <li>➤ Copy of client's passport</li> <li>➤ Detailed inventory list with mark, types and serial number for electrical appliances and value of the goods</li> <li>➤ Export permit for books, issued by National Library and Ministry of Culture</li> <li>➤ Export permit for paintings, issued by National Bureau for Protection of Monuments and Ministry of Culture</li> <li>➤ Transport document (CMR, B/L, AWB)</li> <li>➤ Copy of the Import declaration</li> </ul>

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<b>Export of Vehicles</b>	<p><b>Foreigners</b></p> <p>Foreigners need to provide the following documents for export customs clearance of their vehicles:</p> <ul style="list-style-type: none"> <li>➤ Copy of passport</li> <li>➤ Original registration card</li> <li>➤ Original import papers (customs declaration)</li> <li>➤ Original confirmation from concerned customs office about temporary importation of the vehicle, valid and extended in legal period</li> <li>➤ Transport document (CMR, B/L, AWB)</li> <li>➤ Pro-forma invoice or statement of the value of the car</li> </ul> <p><b>Montenegrin citizens</b></p> <p>Montenegrin citizens need to provide the following documents for export customs clearance of their vehicles:</p> <ul style="list-style-type: none"> <li>➤ Copy of passport</li> <li>➤ Copy of ID card</li> <li>➤ Original registration card</li> <li>➤ Transport document (CMR, B/L, AWB)</li> <li>➤ Pro-forma invoice or statement of the value of the car</li> </ul> <p><b>Diplomats</b></p> <p>Diplomats need to provide the following documents for export customs clearance of their vehicles:</p> <ul style="list-style-type: none"> <li>➤ Diplomatic Export Act of Protocol (issued by Ministry of Foreign Affairs) – the procedure usually takes 7 days</li> <li>➤ Original registration card</li> <li>➤ Copy of client's passport</li> <li>➤ Transport document (CMR, B/L, AWB)</li> <li>➤ Pro-forma invoice or statement of the value of the car</li> </ul> <p><b>Notes:</b> Vehicles which have been imported temporarily must be exported in a required period of time.</p>
<b>Export of Pets</b>	<p>The followings are needed to export a pet from Montenegro:</p> <ul style="list-style-type: none"> <li>➤ Confirmation that the pet has done the Titer Anti Body check up (titer anti tela) – this depends on the regulations at destination country</li> <li>➤ Confirmation that the pet has done the treatment against parasites (barnacle, echinococcus) – this depends on the regulations at destination country</li> <li>➤ Confirmation about clinical check up – valid for 2 days</li> <li>➤ Confirmation about pet's last rabies vaccination at the passport (it shouldn't be older than 1 year and cannot be done within the last 15 days prior to the export date)</li> <li>➤ Chip number</li> <li>➤ Export certificate</li> </ul> <p><b>Notes:</b> As per the information of Veterinary Inspection at Ministry of Agriculture, obtaining of confirmation about titer anti body and treatment against parasites may take few months.</p>
<b>Export of Carpets, Paintings, Musical Instruments, Art Effects &amp; Antiques</b>	<ul style="list-style-type: none"> <li>➤ Export of paintings, musical instruments, art effects, antique furniture require export permits by National Bureau for Protection of Monuments and Ministry of Culture.</li> <li>➤ Export of books requires export permits by National Library and Ministry of Culture.</li> </ul> <p><b>Notes:</b> When exporting artwork, antiques, instruments, etc, it is advised to have the receipts from the purchase of the goods. If the goods were brought into the country then the shipper must have the original import paperwork for them.</p>
<b>Export of Special Items (i.e. rifles, stuffed animals, etc.)</b>	<p><b>Rifles:</b> Several permits are required depending on the type of the rifle which wants to be exported</p> <p><b>Stuffed animals:</b> CITES certificate and Animal health certificate</p> <p><b>Notes:</b> Before exporting any special item from Montenegro please contact our office in order to check the appropriate permit requirements, also make sure that these items can be imported to the destination country.</p>
<b>Export of Wine, Spirits &amp; Tobacco</b>	<ul style="list-style-type: none"> <li>➤ Before exporting alcohol from Montenegro please contact our office in order to check the appropriate permit requirements, also make sure that these items can be imported to the destination country.</li> <li>➤ If the destination is an EU country alcohol and tobacco can be transported by the client only. Please note that in both cases import rules of the destination country must be followed to avoid problems with importing the alcohol and tobacco.</li> </ul>