

Mexico Customs Information	
List of Prohibited Articles	<p>➤ Cars, boats, motorcycles, firearms, liquors, wine, ammunition, plants, drugs and foods. Only diplomats can import into Mexico the mentioned articles with a franchise or special permit.</p> <p>Note: Acutally foreign cars can be imported into Mexico temporarily. Contact your OMNI member in Mexico for specific information.</p>
Useful Information	<p>➤ Pets require: Good Health and vaccination certificate against rabies and Sanitary Bill of Lading.</p> <p>➤ The legalized inventory list must include used and new items and electrical appliances must include the brand, model and serial number.</p>
Customs Regulations in Mexico	<p>In accordance with Mexican import laws and in order to be able to import household goods free of import duties, the following regulations must be strictly observed.</p> <p>When sending a shipment to Mexico, each type of visa has different documentation requirements and complying with these documents is one of the most important issues in guaranteeing a successful move.</p> <p>The following documents will be required for each type of visa.</p>
Necessary Documents for Importation of Household Goods into Mexico	<p>RETURNING MEXICANS:</p> <ul style="list-style-type: none"> ✓ Copy of Mexican Passport ✓ Original and two carbon copies of Consularized inventory list in Spanish by Mexican Consulate at the place of origin. It must include mark, model and serial number of major electrical appliances. ✓ Declaratory letter addressed to the Customs Authorities at the port of entry declaring that all goods are used and that prohibited articles such as firearms, ammunition, wines, drugs, etc are not included. (An example of this letter can be provided by your OMNI agent in Mexico) ✓ Manifestation of Value Form signed by shipper (An example of this letter can be provided by your OMNI agent in Mexico) ✓ Original of Mexican ID and "CURP" (this is a document given only to Mexican citizens in Mexico as a unique registration code of population) <p>Important note: The time of residence abroad of shipper cannot be less than two years in order to be considered as repatriate.</p> <p>FM-2 IMMIGRANT WORKING VISA</p> <ul style="list-style-type: none"> ✓ Copy of FM-2 VISA. ✓ Original and two carbon copies of Consularized inventory list in Spanish stamped by the Mexican Consulate at the place of origin. Inventory must include mark, model and serial number of major electrical appliances. ✓ Declaratory letter addressed to Customs Authorities at the port of entry declaring that all goods are used and that prohibited articles such as fire arms ammunition, wines, drugs etc are not included. ✓ Manifestation of value form signed by shipper. ✓ Original of compromise letter addressed to Customs Authorities at the port of entry <p>Important Note: Your OMNI member can provide samples of the letters mentioned above</p> <p>FM-3 VISA (TEMPORARY RESIDENCE VISA)</p> <ul style="list-style-type: none"> ✓ Copy of FM-3 VISA ✓ Inventory list in Spanish, typed and signed by owner of shipment. Inventory must include mark, model and serial number of major electrical appliances. ✓ Declaratory letter addressed to Customs Authorities at the port of entry declaring that all goods are used and that prohibited articles such as fire arms ammunition, wines, drugs etc are not included. ✓ Manifestation of value form ✓ Compromise Letter ✓ Solidarity letter (this letter must be provided by shipper's account established in Mexico) This means that the company is responsible for the duties and taxes should the shipment not be re-exported when the employee leaves the country. ✓ Copy of Federal Registration Certificate number of the Company which is providing Solidarity Letter (RFC). <p>Important Note: Your OMNI member can provide samples of the letters mentioned above.</p>

Mexico *Customs Information*

Necessary Documents for Importation of Household Goods into Mexico (continuation)

MEXICAN DIPLOMATS:

- ✓ Diplomatic Franchise addressed to the Customs Authorities at the port of entry obtained through the Ministry of Foreign Affairs in Mexico City.
- ✓ Inventory list in Spanish and typed.
- ✓ Copy of Diplomatic Carnet
- ✓ Copy of Diplomatic Passport
- ✓ Declaratory Letter addressed to the Mexican Customs at the port of entry declaring that all goods are used and that prohibited articles such as firearms, ammunition, wines, drugs, etc, are not included (An example of this letter can be provided by your OMNI agent in Mexico)

FOREIGNER DIPLOMATS:

- ✓ Diplomatic Franchise obtained through their Embassy and issued by the Ministry of Foreign Affairs in Mexico City.
- ✓ Inventory list in Spanish and typed.
- ✓ Copy of Diplomatic Carnet
- ✓ Copy of Diplomatic Passport
- ✓ Declaratory Letter addressed to the Mexican Customs at the port of entry declaring that all goods are used and that prohibited articles such as firearms, ammunition, wines, drugs, etc, are not included (An example of this letter can be provided by your OMNI agent in Mexico)

Useful Information

1. **According to the Mexican laws**, in order to be able to import Household goods and personal effects free of import duties, the following rules must be followed:
 - The goods must be at least six months old
 - All articles must be included in the Inventory Consularized by the Mexican Consulate. Any item not included in the inventory, can be expropriated by Mexican Government.
 - The following articles are not considered household goods: firearms, ammunition, liquors, wine, motorcycles, boats, cars and some pantry may require an import license, please contact your local OMNI agent in Mexico for further information.
2. **Due to our ports and Mexican Customs Houses are saturated with merchandise**, the shipments in lift-vans or steel containers are placed in the open, therefore we recommend:
 - That all containers either coming by air, by land or sea must be perfectly well protected against rain, the roofs covered with plate and the furniture with waterproof paper.
 - It is recommended not to ship the household goods until all documentation is completed and in order. The airports allow only 30 days release or return a shipment from the time of its arrival. All other ports hold the shipment only for 60 days. If documentation is not presented by that time, the shipment is declared as "ABANDONED" and is confiscated by the Mexican Government.
3. **All Shipments consigned to you OMNI agent** must be notified via E-Mail or fax with all the information pertaining to the shipment. On occasions shipments arrived at Customs House of the port of entry and neither the customer nor the OMNI agent have been advised by the origin agent and this generates storage and demurrage charges, then it is necessary to know ahead of time about the consignment of shipment in order to proceed the importation negotiations with customer.
4. **Send original documents** by courier service only. Do not use regular mail.
5. **Due to legal conditions in Mexico** we do not accept C.O.D charges. All shipments must be prepaid and only our destination charges can be protected as C.O.D basis.
6. Now, **new items** can be imported into Mexico with payment of duties/taxes that correspond to. Original invoices must be presented together with the proper documents for customs clearance, of course, also new items should be included on legalized inventory list. Important note: The above is only for shipments coming through Nvo. Laredo, Tamps, but not other ports of entry. When you need information for Importation of new items by other ports, contact your OMNI member for specific details and information.
7. The **shipments consigned to Mexico** city terminal handled directly by the steamship line companies by their own transportation system, arise some problems resulting in your OMNI member losing control of the shipment. It is therefore recommended that you send your shipment to the port of entry only. Your OMNI member should then be able to

Mexico *Customs Information*

*Useful Information
 (continuation)*

organise the appropriate transportation to move the shipment to the appropriate location.. Following this system means your OMNI member will be able to control the return of empty container to the port of entrance, avoiding unnecessary demurrage charges.

8. **It is not allowed to import wine, spirits and alcoholic beverages** for any port of entry, so please do not include them. Please take note that if wines and liquors are found in household goods, the tramitation may delay and extra handling must be paid for separation the wine and keep it in customs dominium until the customer gets the corresponding import permit and then pay duties/taxes.

Obviously there is also a change oc 60 days for releasing the wine, starting to count from the date vessel arrives to the port of entry. After 60 days the items are confiscated by the Mexican Government.

9. Pets (Dogs and Cats) require a Vaccination Carnet, Health Certificate issued upto 5 days before date of arrival to Mexico and a copy of the owners passport.

10. It is recommended that you do not send pets at the weekend and advance copies of documents via fax before sending pets.

11. The legalized inventory list must include used and new items and electrical appliances must have brand, model and serial numbers.

12. An airfreight shipment can be sent containing personal effects such as clothes, books, shoes, personal toilette articles, a portable TV. The shipment should not exceed 50 kilograms per each family member and customer has to provide:

- ✓ Photocopies of passport of the whole family.
- ✓ A list of items in spanish.
- ✓ Photocopies of airline tickets of the whole family

*Temporary
 Imporation of cars
 Via NVO. LAREDO,
 TAMPS.*

- **According with Mexican Laws** a car can be imported temporarily by a client has a FM-2 or FM-3 visa.
- The client should drive himself the car for crossing it through the Mexican Customs at the border and he has to submit the temporary permit in that moment. Of course, the authorities and then, the payment of duties of about \$50.00 dlls., that must be paid with international credit card.
- The **temporary authorization** will last the same as visa, that is, if the visa is issued for one year, the car can be with client for the same time and we understand that the visa can be extended up to four years in four periods of one year each one.
- When client obtains the extension of his visa, he has to go immediately to any branch of the "BANJERCITO" in Mexico City to obtain a new temporary permit and then a new duty has to be paid.
- In the case of a **Mexican Returning** who wants to bring his car into Mexico, it is granted only for 6 months, as a tourist, and no extension is acceptable.
- Therefore, client has to return with his car before the 6 months exprire. Obviously, when client submits the temporary importation of his car, he has to mention that he will enter as a tourist, otherwise the auto will not enter into Mexico.

Necessary Documents for the Importation of a Car

- ✓ Original of the Work Visa (FM-2, FM-3)
- ✓ Invoice of the title property
- ✓ License of Auto
- ✓ Client's drivers license
- ✓ International Credit Card
- ✓ 6.Client's personal identification

Please be advised that the car cannot be imported with the household goods, and the tramitation should be done by separate and exclusively.

Important Notes:Please advise to clients that they have to take care of tramitation for the car, that is, clients have to drive the car, across the border and pay the corresponding duties with an international credit card.

- There is a second customs inspection between the road Nvo. Laredo and Monterrey, so client has to show again all the above mentioned documets. That is why your OMNI member cannot take care of transportation for Laredo but Monterrey, N.L.
- When the status of client is Diplomatic, your OMNI member can take care of the whole service with the corresponding Diplomatic Franchise, then, in this case it is not necessary that clients go to the port of entry and tramit the importation.

Mexico Customs Information	
Temporary Importation of Cars Via Veracruz, ver.	<p>Necessary documents for the importation of a car:</p> <ul style="list-style-type: none"> ✓ 1.-Original of the Ocean Bill of Lading ✓ Original of the Work Visa (FM-2 or FM-3) ✓ Invoice or title property ✓ License of the auto ✓ Client's drive licence ✓ International Credit Card ✓ Client's personal identification
Restrictions on New Items	<p>New items cannot be imported as these require special import permit registration called in Mexico "Padron de Importadores" or Importer's bond, besides certificate of origin, special regulations and import permits for electronics etc. All these permits are very difficult to obtain. The only port of entry which accepts importation of new items is Laredo, Texas but the amount of new items cannot exceed USD \$ 1000.00.</p>
Importation of Motor Vehicles	<ul style="list-style-type: none"> ▪ Motor vehicles can only be imported by diplomats and holders of temporary import permits with FM-3 Visa. Diplomats can import vehicles through any Mexican Port of entry and are not required to be present at the port when customs clearance takes place. ▪ FM-3 Visa holders can only import vehicles through Mexican ports as Veracruz, Altamira and Tampico but customer has to be present at port of entry when customs clearance takes place. For Nuevo Laredo border, customer can import vehicle but he has to enter the country on his own and drive his car to final destination.
Useful Information	<ul style="list-style-type: none"> ➢ In the event that ocean freight is contracted with the Shipping Line under intermodal basis, delays may arise as the Shipping Line contracts the modal carrier. In order to have a better control of the overall service, OMNI agents encourage their agents to contract the ocean freight to the ocean port of entry only. ➢ Your OMNI agent will in most cases guarantee demurrage to the different Steamship Lines. Therefore, your OMNI agent does not require cash deposit from receivers. ➢ Send original documents by courier services only. Do not use regular mail. ➢ Main ports of entry for ocean shipments are: Veracruz, Manzanillo, Altamira, Tampico and Laredo, Tx if through US ports. ➢ Don't send the shipment until all documentation is complete to avoid extra charges at port of entry as your OMNI agent will only have 3 days at airport free of charges and 7 days free of charges at sea ports. (storage charges and demurrage)
Mexican Customs System	<ul style="list-style-type: none"> ➢ The Mexican Customs Authorities have recently implemented a new customs system by which any consignment whether commercial or household goods shipment is subject to two random inspection processes. ➢ The first inspection is undertaken by the Customs authorities itself. ➢ Following this first inspection, the shipment is inspected by a Private Company which has been given the concession by the Mexican Government to verify that the Customs Office at any of the particular port of entry has followed the rules and regulations set by the Mexican Finance Ministry and that there was no wrong doing by the particular office. This random inspection is exercised by SGS (Societ? Generale de Surveillance) ➢ In order to avoid any problems, delays, possible confiscation of the shipment by the Authorities, it is imperative that the Customs rules and Regulations are strictly adhered to. <p>VERY IMPORTANT: All wood packing utilized in shipments to Mexico must be ISPM-15 certified at origin.</p>
Pets (Only dogs and cats, for other type of pet please contact your omni agent)	<p>When pet comes in the same flight with owner</p> <ul style="list-style-type: none"> ✓ Vaccination carnet ✓ Health certificate issued within 5 days before date of arrival to Mexico ✓ Copy of owner's passport <p>When pet comes in a different flight</p> <ul style="list-style-type: none"> ✓ Additional to the above documentation we require: ✓ Air waybill showing "FREIGHT AS AGREED" ✓ Only it is permitted two pets for each air waybill ✓ Proforma invoice <p>Updated 28th January 2010</p>

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