

**Kyrgyzstan**

Goods	Documents Required	Specific Regulations
<p><b>Household Goods Removal (For Imports)</b></p>	<ul style="list-style-type: none"> <li>➤ Proforma invoice with stated value for customs purposes</li> <li>➤ Packing List</li> <li>➤ AWB/BL/CMR</li> <li>➤ Copy of valid Kyrgyz visa</li> <li>➤ Filled form T6</li> <li>➤ Detailed Valued Inventory</li> <li>➤ Please see the below sections to see which specific documents are required for non- diplomatic, diplomatic, and Kyrgyz Citizen imports</li> </ul>	<ul style="list-style-type: none"> <li>➤ The consignee should be employed by a registered company in Kyrgyzstan.</li> <li>➤ The consignee should be present at destination and should have a valid Visa.</li> <li>➤ Household goods may be imported duty and tax free on a temporary import basis which is valid until the time the expatriate has finished their tenure and is ready to export the temporary imported items out of Kyrgyzstan.</li> <li>➤ Consumables cannot be imported on a temporary basis.</li> <li>➤ Household electronic and electrical appliances may be imported duty and tax free on a temporary import basis.</li> <li>➤ In order to facilitate the temporary import declaration all electronic and electrical appliances, they should be clearly marked on the packing list/inventory along with their product serial numbers.</li> <li>➤ Customs fee is calculated by multiplying 0.15% by the CIF (cost, insurance premium and freight) value of the shipment.</li> <li>➤ If a personal vehicle is being imported with HHG in the same shipment, it is important to alert the local agent in Kyrgyzstan prior to export from origin country as the import process may be different.</li> </ul> <p><b>Non-Diplomat:</b></p> <ul style="list-style-type: none"> <li>➤ Importation of non-diplomatic used household goods and personal effects into Kyrgyzstan is subject to payment of a 0.15% of CIF value of custom fees and 0.39 USD per kg for air shipments as customs duty.</li> <li>➤ All non-diplomatic imported shipments are subject to intensive customs inspection. Therefore, customs authorities reserve the right to make a re-evaluation of the shipment's cost as may be mentioned on accompanying documents. In this case, all customs fees and VAT will be recalculated based on the evaluation made by customs authorities.</li> <li>➤ The number of brand new goods</li> <li>➤ Additional Documents Required for Non-Diplomatic Shippers:                         <ul style="list-style-type: none"> <li>▪ Power of Attorney for local agent to import the shipment</li> <li>▪ Copy of passport with the possibility that original must be shown</li> <li>▪ Letter from local company that shipper will work for</li> <li>▪ A Commercial Invoice if commercial goods are being imported</li> </ul> </li> </ul> <p><b>Diplomat:</b></p> <ul style="list-style-type: none"> <li>➤ Temporary importation of diplomatic used household goods and personal effects into Kyrgyzstan is duty-free provided the shipper has obtained diplomatic protocol from the Government of Kyrgyzstan.</li> <li>➤ Additional Documents Required for Diplomatic Shippers:                         <ul style="list-style-type: none"> <li>▪ Power of Attorney for local agent to import the shipment</li> <li>▪ Letter from Diplomatic Organization</li> <li>▪ Diplomatic Card and/or (diplomatic) passport</li> </ul> </li> </ul> <p><b>Citizen:</b></p> <ul style="list-style-type: none"> <li>➤ Kyrgyz citizens are not permitted to import household goods and personal effects on a temporary import basis, thus are liable to pay full tax and duties.</li> <li>➤ Additional Documents Required for Kyrgyz Citizens:                         <ul style="list-style-type: none"> <li>▪ Power of Attorney for local agent to import the shipment</li> <li>▪ Copy of passport with the possibility that original must be shown</li> <li>▪ A Commercial Invoice if commercial goods are being imported</li> </ul> </li> </ul> <p><b>Important:</b> A valued inventory is strictly required for customs clearance. Separate valued inventory lists should be issued for consumable items and household goods intended for temporary import. Valued inventory list for consumable items should contain a very clear description of each individual item, e.g., cotton sanitary napkins, men's cotton shirt, toothpaste etc. as such descriptions are very important in assisting local authorities to determine the import duty which differs from item to item. In order to minimize the duty on consumable items, individuals should not over-value items for use by customs authorities.</p> <p>The valued inventory list for items intended for temporary importation should be descriptive. For example, "double-bed set, wardrobe, dining table with six chairs," etc. Home electrical or</p>

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<b>Household Goods Removal (cont.)</b>		electronic appliances should be very clearly mentioned along with their product serial numbers.  <i>Note: Valued inventory lists are purely for customs purposes and therefore the value does not have to be the same as used for insurance purposes. However, it is advised not to enclose the list used for insurance purposes along with the shipping documents.</i>  The customs duties for consumable items are charged on CIF value, therefore total CIF value should be clearly marked on the valued inventory.
<b>Motor Vehicles (For Imports)</b>	<ul style="list-style-type: none"> <li>➤ Customs Border Report</li> <li>➤ Invoice or statement about vehicle's value</li> <li>➤ CMR (If vehicle is transported via truck)</li> <li>➤ Technical Passport</li> <li>➤ Statement by owner on company letterhead stating place of residence in Kyrgyzstan</li> <li>➤ Copy of ID Card</li> </ul>	<ul style="list-style-type: none"> <li>➤ Temporary imports are subject to a customs duty 3% of V.A.T. and 0.15% per month.</li> <li>➤ Sale of the temporary imported motor vehicles and motorcycles are not permitted until the customs duty and VAT has been paid in full.</li> <li>➤ Temporary imported motor vehicles and motorcycles must be exported out of Kyrgyzstan at the end of expatriate's tenure.</li> <li>➤ Permanent import of motor vehicles and motorcycles are subject to tax and duty as per the customs tariff.</li> </ul>
<b>Antiques, Art Effects, Carpets, and Paintings (For Imports)</b>		<ul style="list-style-type: none"> <li>➤ A photograph of each item should be sent to the agent in advance in order to obtain the necessary customs endorsement on the back of each photograph at the time of the importation shipment inspection. This will help the owner avoid problems with customs authorities at the time these items are exported out of Kyrgyzstan.</li> <li>➤ Duty free importation is allowed only on a temporary import basis and it is strongly recommended that all the carpets, paintings, art items and antiques in shipments be photographed as required for customs endorsement at the time of inspection.</li> </ul>
<b>Pets (For Imports)</b>	<ul style="list-style-type: none"> <li>➤ Vaccination certificate</li> <li>➤ Veterinary certificate</li> </ul>	<ul style="list-style-type: none"> <li>➤ Receipt of documentation is required 10 days prior to arrival of pet.</li> </ul>

**Restricted/Dutiable items**

**Jewelry**

- Precious jewelry, stones and currency can be imported only as accompanied baggage and must be declared with customs authorities (at the airport) at the time of arrival.
- The declaration should be kept in safe custody because the same document will be required for presentation to authorities at time of departure.

**Alcohol**

- The allowance limit for import of wine and spirits for personal consumption is one liter per person. All alcohol in excess of the limit is subject to duties and taxes as follows:

**Wine:**

- USD 0.45t- per litter excise duty
- Or 10% of value customs duty (depending on the % of alcohol)
- 12% of value VAT
- 0.15% of value customs fee

**Spirits:**

- USD 1.4 per litter (depending on the % of alcohol)
- 12% of value VAT
- 0.15% of value customs fee

**Consignment Instructions**

You may consign the shipment directly to the consignee c/o name of his/her organization c/o local Agent/company name. However, it is in your best interest to follow the directions in bold print below.

**Important:** Once a shipment is booked, it is advisable to ask for consignment instructions (prior to dispatch of the shipment) in order to obtain the most current information and document requirements.

**Recommended:** Once the shipment is booked, please fax your pre-alert to the agent office along with a copy of the AWB/BL/CMR, packing list, passport copy, and full contact details of the consignee

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<p><b>Helpful Tips:</b></p> <ul style="list-style-type: none"> <li>➤ Mark the waybills very clearly "Used household goods and personal effects".</li> <li>➤ Packing list should be in English or Russian</li> <li>➤ Do not attach the inventory list used for the insurance purposes with the documents enclosed with the shipment.</li> <li>➤ Two separate valued inventory lists, one for consumable items and another for items intended for temporary import should be attached to the documents enclosed with the shipping documents along with the shipment.</li> <li>➤ Pre-alert along with the copies of waybill, packing list, valued inventories and shipping schedule should be sent to our office by fax/e-mail well in advance.</li> </ul> <p>It is strongly recommended that all shipping documents be carefully prepared according to the instructions. This will help to avoid unnecessary delays and/or costly storage charges at destination.</p>		
<p><b>Prohibited Items</b></p> <ul style="list-style-type: none"> <li>➤ Weapons of all kinds</li> <li>➤ Pornography</li> <li>➤ Narcotics</li> <li>➤ Toxic material</li> <li>➤ Radioactive material</li> </ul>		

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<b>Household Goods Removal (For Exports)</b>	<p><b>Diplomat:</b></p> <ul style="list-style-type: none"> <li>➤ Packing List</li> <li>➤ Copy of Passport</li> <li>➤ Diplomatic Card (Diplomatic Passport)</li> <li>➤ Power of Attorney</li> <li>➤ Letter from Diplomatic Organization</li> <li>➤ Filled form T6</li> </ul> <p><b>Non-Diplomat:</b></p> <ul style="list-style-type: none"> <li>➤ Packing List</li> <li>➤ Copy of Passport</li> <li>➤ Power of Attorney</li> <li>➤ Letter from Company</li> <li>➤ Filled form T6</li> </ul>	
<b>Motor Vehicles (For Exports)</b>	<ul style="list-style-type: none"> <li>➤ Power of Attorney for local agent to handle the customs clearance and export</li> <li>➤ Pro form 1a invoice stating the value of the vehicle</li> <li>➤ Import Customs Declaration</li> <li>➤ Technical Passport</li> <li>➤ Copy of Owner's passport</li> </ul>	<ul style="list-style-type: none"> <li>➤ Temporary imported motor vehicles and motorcycles must be exported out of Kyrgyzstan at the end of expatriate's tenure.</li> </ul>
<b>Antiques, Art Effects, Carpets &amp; Paintings (for exports)</b>		<ul style="list-style-type: none"> <li>➤ Permission from the Kyrgyz Ministry of Culture is required in order to export locally purchased carpets paintings and other art effects.</li> <li>➤ The original import declaration should be kept in safe custody because the same document will be required for presentation to authorities at time of export.</li> </ul>
<b>Prohibited Items</b>		<ul style="list-style-type: none"> <li>➤ Antiques, such as carpets, paintings, books, icons or any other items which are considered to be of cultural and historical value cannot be exported.</li> </ul>
<b>Pets (for exports)</b>	<ul style="list-style-type: none"> <li>➤ Veterinarian certificate issued by Kyrgyz veterinarians</li> <li>➤ Copy of Owners passport</li> <li>➤ Power of Attorney for local agent to handle the customs clearance</li> </ul>	