

Ivory Coast

Goods	Documents Required	Customs Prescriptions	Remarks
Update 30/07/2010	New Tax Regulations In Ivory Coast Please note that a Tax Payer number must now be obtained for all shipments bound for Ivory Coast. This number is compulsory for the clearance of all inbound and outbound shipments. It takes approximately three (3) days to obtain the Tax Payer number from customs; the application must be made by the client or his/her employer only. Kindly make sure your clients are well aware of this as soon as possible. A breach of this rule will lead to delays in the customs clearance process, resulting in additional costs and demurrage charges.		
Removal Goods - General	<ul style="list-style-type: none"> ➤ Packing list ➤ Copy of a valid passport ➤ Original OBL (Express Release not accepted) / AWB ➤ Freight invoice (if OBL not rated) ➤ Cargo tracking note (check www.OIC.CI for details) ➤ Original valued inventory in French dated and signed by the shipper ➤ Invoice for all electrical items less than 6 months old ➤ Residency, work permit or letter from the employer explaining the client is starting a new contract in Ivory Coast ➤ Invoices for new items ➤ Attestation of change of residence from local French consulate or embassy. ➤ State of filiation document mentioning the two parents name and date of birth (<i>Etat de filiation document pour importations</i>) (see below) 	Duty rates on new Household Goods: <ul style="list-style-type: none"> ➤ TV 53% CIF ➤ Phone 35% CIF ➤ Computer 57% CIF ➤ Fridge 53% CIF ➤ VCR 59% CIF ➤ Fax machine 35% CIF 	All private moves are subject to request a Tax Payer Number. Your agent can obtain it with the "Documents Required" listed. A fax of Bill of Lading or Airway Bill must be sent to them before sending the shipment as pre-alert. A certificate of entry must be obtained from the customs head office If invoices of electrical items are not provided, these will be considered as new
Removal Goods - from European zone	<ul style="list-style-type: none"> ➤ Same as above. 		
Diplomats or Personnel From International Organizations Removals	Same as above, plus... For customs clearance of Household goods: <ul style="list-style-type: none"> ➤ Duty exemption certificate issued by his embassy / organism and the Ivory Foreign Affairs Ministry. ➤ Certificate of function established by the employer ➤ Copy of the diplomatic card Ivory Coast ➤ Copy of the diplomatic passport (entry visas) For customs clearance of cars or motorbikes: <ul style="list-style-type: none"> ➤ Original registration car of the vehicle ➤ Original temporary importation issued by the Ivory Foreign Affairs Ministry ➤ Endorsement of insurance ➤ Request of original car registration document of the ivory coast (Aimed by the police) ➤ Request " Registration desk with isolated title (document of the road transport) ➤ Car 's invoice ➤ Non sale certificate 	No duties on cars or motorbikes.	Shipments subject to a free entry form. It takes a fortnight to get it from the local Administration.
Private Individual or Company - Ivoriens	Same as above, plus... For customs clearance of Household goods: <ul style="list-style-type: none"> ➤ Filiation of the customer(for establishment of a taxpayer count) ➤ Photocopy of the resident 's permit and passport ➤ Certificate of function established by the employer ➤ Certificate of move signed by the town hall or the prefecture 	*Taxes on household goods = 2,5 % inventory valued * Taxes - vehicle = 48 % These taxes will be paid before the delivery by the client. Maxi 6 bottles - Left over bottles of wine.	

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	For customs clearance of cars or motorbikes: <ul style="list-style-type: none"> ➤ Original registration car of the vehicle ➤ Original temporary importation issued by the Ivory Foreign Affairs Ministry ➤ Endorsement of insurance ➤ Request " Registration desk with isolated title (document of the road transport) ➤ Car 's invoice ➤ Non sale certificate 		
Wedding Trousseaux	➤ Same as above, plus a separate list of presents and invoices.		
Motor Vehicles	<ul style="list-style-type: none"> ➤ Original registration card ➤ Rated OBL ➤ Non sale certificate ➤ Change of residence certificate/transfer letter ➤ Copy of passport ➤ Car invoice 	Duties approx 53% of value assessed by customs Import of vehicles older than seven (7) years is prohibited. Non-diplomatic shipments are subject to request a customer's import code number. It takes a minimum of 2 weeks to clear custom a vehicle.	<ul style="list-style-type: none"> ➤ the customer can import so many vehicles as he wishes it to his name ➤ the rate held concurrently for customs clearance is 44.28 % of the value ➤ legislation allows the importation of cars between 1 and 10 years ➤ a penalty of 100 000 xof + 10 000 xof a year / superior ex: for a vehicle of + of 12 years, it will be necessary to pay there + of expenses of customs clearance 100 000 xof + 20 000 xof = 120 000 xof
Firearms, Ammunition, Drugs Pornography and Alcohol		Prohibited.	
General Remarks	Customs clearances are complex and the following documents are imperative: Freight Invoice - customs declaration of exportation. With these documents, the BSC document ("Bordereau de suivi de cargaison") can be established. The BSC is imperative for the beginning of customs clearance. The delays of customs clearance are " minimum 3 weeks ". The client must be present at arrival of the shipment. The agency must received a complete file 8 days before arrival of the shipment. Note -the net weights of personal effects as well as the car must be inscribed on the bill of lading. Please note that for all personal effects and vehicle shipments bound for the Ivory Coast, it is necessary that the weight of the goods and the vehicles be clearly specified. A breach of this rule will lead to delays in the customs clearance process, resulting in additional costs and demurrage charges. Furthermore, regarding diplomatic airfreight shipments, please provide a copy of the airway bill in advance, so that the employer can provide the necessary diplomatic exemption document. This will help keep costs low.		

Etat de filiation/State of Filiation Document

Nom du père du client / Name of the father of the customer:
 Prénom du père du client / Surname of the father of the customer:
 Date de naissance du père du client / Date of birth of the father of the customer:
 Nom de la mère du client / Name of the mother of the customer:
 Prénom de la mère du client / Surname of the mother of the customer:
 Date de naissance de la mère du client : Date of birth of the mother of the customer:

 Signature du client/customer

Ce document doit être remis et renseigné 8 jours avant l'arrivée du lot aérien ou maritime/ This document must be given and fills 8 days before the arrival of the air or surface shipment



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Customs regulations are subject to change at any time. We are not liable for any costs, damage, delays, duties, taxes or other detrimental events resulting from errors or omissions.