

Goods	Documents Required	Specific Regulations
Household Goods Removal (For Imports)	<ul style="list-style-type: none"> ➢ Copy of valid passport with a clear picture ➢ Copy of tax code number or <i>Codice Fiscale</i> ➢ Packing list <p>Non-Diplomat (Non-European):</p> <ul style="list-style-type: none"> ➢ Customs form called "Dichiarazione Sostitutiva di certificazione" to be completed and signed by shipper. (Agent will provide form) ➢ Permit to stay ➢ Copy of residence certificate or receipt from Italian City Hall stating that the shipper has requested residence. This must specify the following: <ul style="list-style-type: none"> ▪ Number of family members ▪ Nationality ▪ City and country of origin from where the shipper is transferring his/her residence ▪ Date of establishing residency in Italy ➢ List of contents (summary) written in Italian ➢ Copy of annual subscription fee for television service (called Canone TV) if a television set is included in the shipment. <p>Diplomat:</p> <ul style="list-style-type: none"> ➢ Copy of diplomatic franchise (called <i>Telespresso</i>) addressed to the Italian Ministry of Foreign Affairs issued by the shipper's diplomatic organization in Italy. ➢ Valued inventory list in Italian <p>Citizen or EU National:</p> <ul style="list-style-type: none"> ➢ For Italian citizens only, original of consular declaration released by the Italian Consulate/Embassy at origin called "Dichiarazione consolare di rimpatrio". This document must state the following: <ul style="list-style-type: none"> ▪ The period of time shipper resided abroad (Minimum of 12 months) ▪ Names of members of the shipper's family ▪ Shipper's return to Italy is definitive ➢ Customs form called "Dichiarazione Sostitutiva di certificazione" to be completed and signed by shipper. (Agent will provide form) ➢ Inventory of the goods in Italian signed by shipper, visaed by Italian Consulate/Embassy at origin, and attached to the "Dichiarazione consolare di rimpatrio". ➢ Copy of annual subscription fee for television service (called Canone TV) if a television set is included in the shipment. <p>Note: The sanitary division at Italian ports/airports has just implemented a new requirement on all inbound shipments. Importers will need to certify that their shipments do not include any product against the mold and humidity or moisture absorbing bags. If these were included in the shipment, they will need to be declared and this declaration will need to be accompanied by analysis certificates with the composition of the product, certifying that this does not contain dimethyl fumarate. The certification must be provided by an accredited UNI CEI EN ISO/IEC 17025 laboratory and a legalized translation into Italian may be required. Of course, this also applies to the "anti-mold" bags that are placed in containers/lift vans to inhibit mold during transit. Declaration forms will be provided by the destination agent in Italy.</p>	<ul style="list-style-type: none"> ➢ Personal effects may not exceed 50 cubic feet to be considered baggage. ➢ Authorization to import new furniture must be obtained for clearing customs by paying duty and VAT ➢ For new furniture, duty is approximately 2.2% on value plus cost of shipment plus insurance. ➢ VAT is 20% on the sum of value + cost of shipment + insurance + duty. <p>Non-Diplomat (National of a non-EU Country)</p> <ul style="list-style-type: none"> ➢ Shipper has one year from the date he/she establishes residence in Italy to import household goods shipment duty and tax free. <p>Diplomat</p> <ul style="list-style-type: none"> ➢ Must apply for diplomatic franchise at least 40 days prior to the arrival of the shipment in Italy. <p>Citizen or EU National</p> <ul style="list-style-type: none"> ➢ Shipper has one year from the date he/she leaves foreign country to import household goods shipment duty and tax free. ➢ It is strongly recommended that Italian citizens obtain a consular certificate as soon as possible to expedite the customs clearance process.
Motor Vehicles (For Imports)	<p>Non-Diplomat:</p> <ul style="list-style-type: none"> ➢ Original title in the name of the importer ➢ Technical data sheet issued by the manufacturer stating car features and declaration of conformities with EU requirements. ➢ Original registration ➢ Passport of the owner ➢ Insurance valid for circulation in Italy ➢ Certificate of Residence issued by Italian City Hall of Residence (stating that the owner of the car has been abroad more than 12 months and that vehicle was imported within 6 months of arrival in Italy) 	<p>Non-Diplomat:</p> <ul style="list-style-type: none"> ➢ Admitted duty free only if owned and operated for a minimum of 6 months and the vehicle meets European requirements. ➢ The import document will allow client to drive in Italy for six months. ➢ Customer presence is required for clearance. ➢ If duty free entry is not granted, vehicles may be imported with payment of duty + VAT or it will be returned to point of origin.

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Motor Vehicles (cont.)	<p>Diplomat</p> <ul style="list-style-type: none"> ➤ Original title in the name of the importer ➤ Original registration ➤ Technical data sheet issued by the manufacturer stating car features and declaration of conformities with EU requirements. ➤ Passport of the owner ➤ Insurance valid for circulation in Italy ➤ Copy of diplomatic franchise (called Telespresso) addressed to the Italian Ministry of Foreign Affairs issued by the shipper's diplomatic organization in Italy. ➤ Certificate of Residence issued by Italian City Hall of Residence (stating that the owner of the car has been abroad more than 12 months and that vehicle was imported within 6 months of arrival in Italy) <p>Citizen or EU National</p> <ul style="list-style-type: none"> ➤ Original title in the name of the importer ➤ Technical data sheet issued by the manufacturer stating car features and declaration of conformities with EU requirements. ➤ Original registration ➤ Copy of passport ➤ Consular documents for returning Italian citizens (issued by the nearest consulate) stating that the owner of the car has been abroad more than 12 months and that importation of the vehicle occurred within 6 months of arrival in Italy; OR ➤ Certificate of Residence issued by Italian City Hall of Residence stating that the owner of the car has been abroad more than 12 months and that vehicle was imported within 6 months of owner's arrival in Italy 	<p>Diplomat:</p> <ul style="list-style-type: none"> ➤ Client should arrive in Italy at least 40 days prior to vehicle import to obtain the necessary documents for duty-free customs clearance. <p>Citizen:</p> <ul style="list-style-type: none"> ➤ Admitted duty free only if owned and operated for a minimum of 6 months and the vehicle meets European requirements. ➤ If requirements are not satisfied, the vehicle must be imported by paying a duty of 10% on current value + cost of shipment + insurance) and VAT (20% on the amount resulting from the sum of duty + current value + cost of shipment + insurance).
Antiques, Art Effects, Carpets, and Paintings (For Imports)	<ul style="list-style-type: none"> ➤ Authorization from the Italian Fine Arts Commission 	<ul style="list-style-type: none"> ➤ All items of antiquarian interest must be cleared through the "Italian Fine Arts" Commission. ➤ Customs will conduct a physical inspection before giving authorization for importation. ➤ These items must be shipped separately (in cartons or crates easily reachable; i.e., near the door) indicating their location.
Pets (For Imports)	<ul style="list-style-type: none"> ➤ Original international vaccination book ➤ Rabies vaccination certificate for dogs ➤ Certificate of origin ➤ Health certificate issued by competent authorities with a validity of three days (The pet must be imported within these 3 days) ➤ Translated health certificate in Italian 	<ul style="list-style-type: none"> ➤ Pets can be brought into Italy with a certificate of origin and health certificate issued by a veterinary surgeon at origin. ➤ The certificate must be in Italian as well as the official language of the country of origin. ➤ The certificate must state that the pet has been vaccinated against rabies at least 20 days before certificate was issued. ➤ The certificate is valid for 30 days only.
<p>Restricted / Dutiable items</p> <p>Firearms and Weapons</p> <ul style="list-style-type: none"> ➤ Importation license issued by Questura from the city of residence ➤ Weapons must be recorded in the National Catalogue of Weapons. ➤ Weapons without a serial number (applies to USA, Canada, Japan, and Australia) must be sent to the National Test Stand at Gardone Val Trompia (BS), where customs will assign one to the weapon. ➤ Customs clearance generally takes 15 to 20 days for weapons with serial numbers. ➤ Customs clearance generally takes 2 to 3 months for weapons needing the assignment of serial numbers. ➤ Customer must be present for the clearance process. ➤ Customers must request an importation license in their city of residence ➤ Weapons should be shipped separately (in cartons or crates easily reachable, i.e., near the door of container) indicating their location. 		
<p>Consignment Instructions and Port Information</p> <p>Please contact the selected destination agent for updated consignment instructions to minimize delays and extra charges at destination.</p> <p>Major ports of entry:</p> <ul style="list-style-type: none"> ➤ Naples ➤ Leghorn ➤ Genoa 		

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Consignment Instructions and Port Information (cont.)

Recommended: Once the shipment is booked, please fax your pre-alert to the agent office along with a copy of the airway bill / bill of lading, packing list, passport copy, and full contact details of the consignee.

Helpful Tips:

- Mark the waybills very clearly "Used household goods and personal effects".
- Packing list should be in English or Italian.
- Do not attach the inventory list used for the insurance purposes with the documents enclosed with the shipment.
- Pre-alert along with the copies of the waybill, packing list, valued inventories and shipping schedule should be sent well in advance.
- It is strongly recommended that Italian citizens obtain a consular certificate as soon as possible to expedite the customs clearance process.

Prohibited Items

The following items are prohibited if not for personal use:

- Cigarettes
- Cigars
- Firearms
- Audiovisual appliances no marked CE
- Animal skins
- Live plants without a phytosanitary certificate
- Tobacco
- Alcoholic beverages
- Liqueurs
- Sugar
- Tea
- Coffee
- Pepper
- Food
- Medicines
- Drugs
- Cordless electronics
- Walkie-talkies