

| Italy <i>Customs Information for Diplomats</i> | |
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| Documents Required | <ul style="list-style-type: none"> ▪ Members of the Italian diplomatic and consular corps, as well as civil servants and service personnel returning to Italy on completion of the mission abroad, are exempt of all formalities other than presentation of a certificate from the administration to which they belong (Foreign Ministry, National Defense Ministry, etc.). ▪ Foreign diplomats and personnel coming to Italy to join an official international organization will obtain the "Diplomatic Franchise" through the Ministry of Foreign Affairs in Rome. This procedure takes from 4-6 weeks. Therefore, pre-movement is advisable in order to avoid delays. <ul style="list-style-type: none"> ✓ Photocopy of passport 2 first pages ✓ Photocopy of Italian fiscal code |
| Customs Regulations | <ul style="list-style-type: none"> ➤ If documents are not supplied V.A.T is approximately 25% of declared value. ➤ If documents are not supplied special procedure of temporary clearance can be arranged, by paying deposit (of approximately 25% of declared value) to the customs that will be returned on presentation of completed documentation. ➤ If all documents are in order and available prior to arrival of the shipment, customer may not have to be present at time of customs clearance. |
| Motor Vehicles | <ul style="list-style-type: none"> ✓ Certificate from the administration to which they belong (as per house hold goods) ✓ Photocopy of passport 2 first pages ✓ Photocopy of Italian fiscal code ✓ Original title in order to import the car duty-free. The importer must be the owner of the title for at least 6 months <ul style="list-style-type: none"> ▪ European rules have to be applied <p>Motorcycles:</p> <ul style="list-style-type: none"> ➤ Italian customs require a clear and valid title with a legible name, VIN number and make and model of the motorcycle. ➤ When there is a bank lien statement in lieu of a title, the statement must be legible and clearly state the name of the owner of the motorcycle, which must be the same as the name listed on the OBL/GBL, along with a clear VIN number, make and model of the motorcycle. ➤ In both instances, a clear and valid registration (not expired) is also required to accompany either the title or bank lien document. ➤ In the absence of a title or bank lien, the customs broker will attempt to use only a clear and valid registration as an alternative document, this should only be in rare and justified situations and will be subject to the ultimate decision of the Customs officer who handles that particular case. |
| Pets | <ul style="list-style-type: none"> ✓ Italian returning pets need their own passport. ✓ Original international vaccination booklet. ✓ Rabies vaccination certificate, vaccination must be older than 1 month but not older than 1 year. ✓ Health certificate issued by the competent authorities with a validity of three days (the pet has to be imported within those 3 days). ✓ Translated health certificate in Italian. <ul style="list-style-type: none"> ▪ Due to varying regulations depending on origin state (for example for some states blood samples are required), please contact destination agent before shipping. |
| Dutiable / Restricted Items | <ul style="list-style-type: none"> ➤ All consumable goods (including alcohol) ➤ New furniture, new household good items, wedding trousseaux, souvenirs and precious metal objects are subject to duty ➤ Antiques, pictures, works of art, carpets etc. require Fine Arts inspection and special Import Permit from the Fine Arts authorities at extra cost, payable by Customer. ➤ Plants and vegetable products require a phytosanitary certificate. |
| Prohibited Items | <ul style="list-style-type: none"> ➤ Pornographic material ➤ Firearms, ammunition, explosives, naked steels ➤ Narcotics and drugs ➤ Animal skins |

Italy *Customs Information for Foreign Citizens*

Documents Required

- ✓ Originals of certificate of residence issued by the Italian city hall indicating the provenience, this document must be issued by the relevant city hall no later than one year from date of arrival
- ✓ Photocopy of the passport 2 first pages
- ✓ Italian fiscal code released by the ministry of finance
- ✓ Working declaration from the Italian company the customer will work for showing the start date
- ✓ Autocertificazione, (Important document which implies the penal responsibility of the owner) this form can be supplied by the destination agent, in which the customer declares:
 - His transfer of residence from abroad to Italy, the status of his family and the value of the goods
 - The electrical appliances, such as TV, radio, HI-FI, and video recorder, should be listed with serial number, trademark, and date of purchase. The appliances have to be "CE" or acquired before 01/01/1996.(Proof of purchase may be required)

For EC citizen with EC citizenship:

- ✓ Instead of certificate of residence importer can supply declaration from his/her consulate stating that he/she has been living outside EC countries for more than 12 months

Customs Regulations

- If documents are not supplied V.A.T is approximately 25% of declared value
- If documents are not supplied special procedure of temporary clearance can be arranged, by paying deposit (of approximately 25% of declared value) to the customs that will be returned on presentation of completed documentation
- If all documents are in order and available prior to arrival of the shipment, customer may not have to be present at time of customs clearance

Motor Vehicles

- ✓ Documents as per house hold goods
- ✓ Photocopy of passport 2 first pages
- ✓ Photocopy of Italian fiscal code
- ✓ Original title in order to import the car duty-free. The importer must be the owner of the title for at least 6 months
 - European rules have to be applied

Motorcycles:

- Italian customs require a clear and valid title with a legible name, VIN number and make and model of the motorcycle
- When there is a bank lien statement in lieu of a title, the statement must be legible and clearly state the name of the owner of the motorcycle, which must be the same as the name listed on the OBL/GBL, along with a clear VIN number, make and model of the motorcycle.
- In both instances, a clear and valid registration (not expired) is also required to accompany either the title or bank lien document.
- In the absence of a title or bank lien, the customs broker will attempt to use only a clear and valid registration as an alternative document, this should only be in rare and justified situations and will be subject to the ultimate decision of the Customs officer who handles that particular case.

Pets

- ✓ Original international vaccination booklet
- ✓ Rabies vaccination certificate, vaccination must be older than 1 month but not older than 1 year
- ✓ Health certificate issued by the competent authorities with a validity of three days (the pet has to be imported within those 3 days).
- ✓ Translated health certificate in Italian
 - Due to varying regulations depending on origin state (for example for some states blood samples are required), please contact destination agent before shipping.

Dutiable / Restricted Items

- All consumable goods (including alcohol)
- New furniture, new household good items, wedding trousseaux, souvenirs and precious metal objects are subject to duty
- Antiques, pictures, works of art, carpets etc. require Fine Arts inspection and special Import Permit from the Fine Arts authorities at extra cost, payable by Customer.
- Plants and vegetable products require a phytosanitary certificate

Prohibited Items

- Pornographic material
- Firearms, ammunition, explosives, naked steels
- Narcotics and drugs
- Animal skins

| Italy <i>Customs Information for Returning Citizens</i> | |
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| Documents Required | <ul style="list-style-type: none"> ✓ Consular declaration issued by the nearest Italian consulate stating the length of the stay abroad (at least 12 months), names of family members, and the returning date ✓ Passport copy ✓ Italian fiscal code ✓ Original certificate of residence that has to be requested as soon as client is back in Italy, this document must be issued by the relevant city hall no later than 1 year from date of arrival ✓ Autocertificazione, (Important document which implies the penal responsibility of the owner) this form can be supplied by the destination agent , in which the customer declares: <ul style="list-style-type: none"> ▪ His transfer of residence from abroad to Italy, the status of his family and the value of the goods ▪ The electrical appliances, such as TV, radio, HI-FI, and video recorder, should be listed with serial number, trademark, and date of purchase. The appliances have to be "CE" or acquired before 01/01/1996. (Proof of purchase may be required). |
| Customs Regulations | <ul style="list-style-type: none"> ➢ As a general rule the Italian customs authorities grant free entry to used household goods and used cars. ➢ If documents are not supplied V.A.T is approximately 25% of declared value. ➢ If documents are not supplied special procedure of temporary clearance can be arranged, by paying deposit (of approximately 25% of declared value) to the customs that will be returned on presentation of completed documentation. ➢ If all documents are in order and available prior to arrival of the shipment, customer may not have to be present at time of customs clearance. |
| Motor Vehicles | <ul style="list-style-type: none"> ✓ A consular declaration from the Italian embassy staying length of stay abroad (non EC country for at least 12 months) and the date of return to Italy ✓ Photocopy of passport 2 first pages ✓ Photocopy of Italian fiscal code ✓ Original title in order to import the car duty-free. The importer must be the owner of the title for at least 6 months <ul style="list-style-type: none"> ▪ European rules have to be applied <p>Motorcycles:</p> <ul style="list-style-type: none"> ➢ Italian customs require a clear and valid title with a legible name, VIN number and make and model of the motorcycle. ➢ When there is a bank lien statement in lieu of a title, the statement must be legible and clearly state the name of the owner of the motorcycle, which must be the same as the name listed on the OBL/GBL, along with a clear VIN number, make and model of the motorcycle. ➢ In both instances, a clear and valid registration (not expired) is also required to accompany either the title or bank lien document. ➢ In the absence of a title or bank lien, the customs broker will attempt to use only a clear and valid registration as an alternative document, this should only be in rare and justified situations and will be subject to the ultimate decision of the Customs officer who handles that particular case. |
| Pets | <ul style="list-style-type: none"> ✓ Own passport ✓ Original international vaccination booklet ✓ Rabies vaccination certificate, vaccination must be older than 1 month but not older than 1 year ✓ Health certificate issued by the competent authorities with a validity of three days (the pet has to be imported within those 3 days) ✓ Translated health certificate in Italian <ul style="list-style-type: none"> ▪ Due to varying regulations depending on origin state (for example for some states blood samples are required), please contact destination agent before shipping. ▪ CUSTOMER MUST CONTACT THE ITALIAN EMBASSY OR CONSULATE FOR ALL FURTHER DETAILS, AS ITALIAN IMPORT REGULATIONS ARE COMPLICATED AND VARY ACCORDING TO CUSTOMER'S IMMIGRATION STATUS. |
| Dutiable / Restricted Items | <ul style="list-style-type: none"> ➢ All consumable goods (including alcohol) ➢ New furniture, new household good items, wedding trousseaux, souvenirs and precious metal objects are subject to duty ➢ Antiques, pictures, works of art, carpets etc. require Fine Arts inspection and special Import Permit from the Fine Arts authorities at extra cost, payable by Customer. ➢ Plants and vegetable products require a phytosanitary certificate. |
| Prohibited Items | <ul style="list-style-type: none"> ➢ Pornographic material ➢ Firearms, ammunition, explosives, naked steels ➢ Narcotics and drugs ➢ Animal skins |