

**Egypt**

Goods	Documents Required	Specific Regulations
<p><b>Household Goods Removal (For Imports)</b></p>	<p><b>Full Diplomat:</b></p> <ul style="list-style-type: none"> <li>➤ Diplomatic Passport</li> <li>➤ Packing list</li> <li>➤ Copy of airway bill / original or telex release of bill of lading</li> <li>➤ Original diplomatic card</li> <li>➤ Copy of passport</li> <li>➤ Documents from ministry of foreign affairs</li> </ul> <p><b>Half Diplomat</b></p> <ul style="list-style-type: none"> <li>➤ Original passport</li> <li>➤ Packing list</li> <li>➤ Copy of airway bill / original or telex release of bill of lading</li> </ul> <p><b>Private</b></p> <ul style="list-style-type: none"> <li>➤ Original passport with visa</li> <li>➤ Packing list</li> <li>➤ Copy of airway bill / original or telex release of bill of lading</li> <li>➤ Work permit.</li> </ul> <p><b>Returning Resident:</b></p> <ul style="list-style-type: none"> <li>➤ Original passport with stamp of entry</li> <li>➤ Copy of airway bill / original or telex release of bill of lading</li> <li>➤ Packing list</li> </ul>	<p><b>Full Diplomat:</b></p> <ul style="list-style-type: none"> <li>➤ There are no additional charges except demurrage / storage.</li> <li>➤ There are no restrictions on diplomatic goods as containers are not inspected by customs.</li> <li>➤ All documentation should be sent as soon as possible to minimize delay.</li> <li>➤ The original diplomatic card takes a minimum of 2 - 3 weeks to be prepared by the customer's diplomatic organization with the Ministry of Foreign Affairs.</li> <li>➤ Exemption documents issued by the Ministry of Foreign Affairs take approximately 10-15 days.</li> <li>➤ Local agent in Egypt should prepare diplomatic card and exemption papers with the Egyptian Ministry of Foreign Affairs no less than 3 - 4 weeks from date of arrival of customer in Egypt.</li> </ul> <p><b>Half Diplomat:</b></p> <ul style="list-style-type: none"> <li>➤ Documentation requirements vary from one case to another; therefore, it is prudent to check with the local agent in Egypt prior to export from origin country.</li> <li>➤ Additional fees include inspection, administration, duties, demurrage and storage.</li> <li>➤ Containers are inspected by customs.</li> <li>➤ Copies of documents should be sent to the local agent in Egypt no less than 15 days before arrival of sea shipments.</li> <li>➤ The local agent in Egypt should prepare the documentation with the Egyptian Ministry of Foreign Affairs a minimum of 3-4 weeks from date of arrival of customer in Egypt.</li> <li>➤ Personnel working for certain organizations and companies are permitted to import household goods and personal effects duty free.</li> <li>➤ To avoid paying duties, customers should check with local agent in Egypt regarding a letter of guarantee and whether they will qualify.</li> <li>➤ If qualified, it will be necessary for the sponsoring authority (client's organization or company) to provide a letter of guarantee approving the import and stating that the shipment will be re-exported.</li> <li>➤ Instead of paying duties, the organization or company will then submit a deposit that covers the amount of duties assessed.</li> <li>➤ When customer leaves, the organization or company may receive a refund of the deposit if all items are re-exported.</li> <li>➤ All other shipments are subject to duty.</li> </ul> <p><b>Private</b></p> <ul style="list-style-type: none"> <li>➤ Documentation requirements vary from one case to another; therefore, it is prudent to check with the local agent in Egypt prior to export from origin country.</li> <li>➤ Additional fees include inspection, administration, duties, demurrage and storage.</li> <li>➤ Containers are inspected by customs.</li> <li>➤ All origin documentation should be received a minimum of one week before container arrival.</li> <li>➤ To avoid paying duties, customers should check with local agent in Egypt regarding a letter of guarantee and whether they will qualify.</li> <li>➤ If qualified, it will be necessary for the sponsoring authority (client's company) to provide a letter of guarantee approving the import and stating that the shipment will be re-exported.</li> <li>➤ Instead of paying duties, the company will then submit a deposit that covers the amount of duties assessed.</li> <li>➤ When customer leaves, the company may receive a refund of the deposit if all items are re-exported.</li> <li>➤ Work permits must be complete to receive any refund of duties.</li> </ul> <p><b>Returning Resident</b></p> <ul style="list-style-type: none"> <li>➤ Containers are inspected by customs.</li> <li>➤ Additional fees include inspection, administration, duties, demurrage and storage.</li> <li>➤ Contact local agent in Egypt for specific information regarding fees.</li> <li>➤ All origin documentation should be received a minimum of one week before container arrival.</li> </ul>

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<b>Goods</b>	<b>Documents Required</b>	<b>Customs Specific Regulations</b>
<b>Motor Vehicles (For Imports)</b>	<ul style="list-style-type: none"> <li>➢ Original or telex release of bill of lading with details including:               <ul style="list-style-type: none"> <li>➢ Brand</li> <li>➢ Model</li> <li>➢ Engine number</li> <li>➢ Chassis number</li> <li>➢ Weight of the vehicle</li> <li>➢ Color</li> </ul> </li> <li>➢ Original certificate of title</li> <li>➢ Proof of ownership</li> </ul>	<ul style="list-style-type: none"> <li>➢ Customers must receive authorization to import vehicles into Egypt.</li> <li>➢ Regulations for importing vehicles change frequently; therefore, it is recommended to check with the local agent in Egypt prior to export from origin country.</li> <li>➢ Vehicles with diesel engines may not be imported.</li> </ul>
<b>Restricted /Dutiable Items: Arts, Antiques (For Imports)</b>		<ul style="list-style-type: none"> <li>➢ Oil paintings, antiquities, decorative knives, swords, and daggers are restricted.</li> <li>➢ Contact local agent in Egypt for specific requirements for the import of art and antiquities.</li> </ul>
<b>Restricted /Dutiable Items: Communications Equipment/High Frequency Radios (For Imports)</b>		<ul style="list-style-type: none"> <li>➢ Special permits are required for communications equipment and high frequency radios.</li> <li>➢ Videotapes, phonographic records, cassette tapes, and printed matter require specific procedures; check with local agent in Egypt prior to import.</li> <li>➢ Fax machines, scanners and printers are subjected to import authorization from the security ministry; only some models are permitted.</li> <li>➢ Cellular phones may not be imported into Egypt.</li> <li>➢ It is <b>strongly recommended</b> that communications equipment are not included in the shipment.</li> </ul>
<b>Restricted /Dutiable Items: Food (For Imports)</b>		<ul style="list-style-type: none"> <li>➢ Duties are payable on consumable items regardless of sponsor.</li> <li>➢ Food items may be imported in small quantities.</li> </ul>
<b>Restricted /Dutiable Items: Religious Items (For Imports)</b>		<ul style="list-style-type: none"> <li>➢ Religious books or books critical of Egypt or other Muslim countries.</li> </ul>
<b>Restricted /Dutiable Items: Wood (For Imports)</b>		<ul style="list-style-type: none"> <li>➢ All wood packing utilized in import shipments to Egypt must be ISPM-15 certified at origin.</li> </ul>

**CONSIGNMENT INSTRUCTIONS**

It is strongly recommended that you check with the local agent in Egypt for updated and correct consignment instructions.

**Recommended:** Once the shipment is booked, please fax your pre-alert to the local agent in Egypt's office along with a copy of the airway bill / bill of lading, packing list, passport copy, and full contact details of the consignee.

**Helpful Tips**

- Mark the waybills very clearly "Used household goods and personal effects".
- Packing list should be in English or Egyptian Arabic.
- Do not attach the inventory list used for the insurance purposes with the documents enclosed with the shipment.
- Pre-alert along with the copies of the waybill, packing list, and shipping schedule should be sent well in advance.

**Prohibited Items:**

- Alcohol
- If alcohol is found in shipment containers, the penalty and duties charged will amount to 3000% of the value and the bottles destroyed.
- Firearms
- Drugs and medicine
- Literature and films critical of Islam, Egypt, or other Muslim countries
- Cellular phones
- Weapons
- Pornography